

COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR BOARD MEETING
March 31, 2009
4:30 p.m. (Central)
CMH Board Room ~ Wakefield MI

Board Members Present: Steve Thomas, George Beninghaus, Bob Lynn, Leroy Kangas, Diane Kossow, Colleen Kichak, Don Bennetts, Tom Yelich, David McRae, Val Swanberg, Carrie Braspenick, Ken Wegmeyer

Board Members Absent: None

Staff Present: Rick Minkin, Julie Hautala, Jennifer Ahonen, Rich Maher, Annette Clemens

Public Attendance: None

Call to Order: Steve Thomas, Board Chairman, called the meeting to order at 4:30 p.m. with the Pledge of Allegiance.

Roll Call: Members were asked to sign the Roll Call Sheet.

Public Comment on Agenda Items: None

Minutes: The minutes of the 2-17-09 CMHA Regular Board Meeting (Agenda item A) were presented for review. It was:

- Moved by Mr. Kangas ~ Supported by Ms Kossow: To approve the minutes from the 2-17-09 CMHA Regular Board Meeting as presented. Motion carried.

Standing Committee Reports:

The minutes of the CMHA Finance Committee Meeting of 2-17-09 (Agenda item B) were presented for review. It was:

- Moved by Mr. Beninghaus ~ Supported by Mr. Bennetts: To approve the minutes from the 2-17-09 CMHA Finance Committee Meeting as presented. Motion carried.

Finance Committee Meeting of 3-31-09: The Finance Committee questioned and received clarification on the following claims:

1. Bessemer Auto (item C): \$1,294.32: 4 bills, Maintenance truck door hinge pin, air filter, Monromatic plus, stabilizer bar, sway bar busing, grease seals, 2 u-joints, and tire rotation; LVH van bendix pad, bendix rotor, brake rotor; 05 Taurus Brakes, lube, oil, filter (LOF); and LOF another vehicle. (Item R) 8 bills: 1 key, 4 LOF, 2 mount and balance tires, leak check; Director's truck: Step assembly, LOF, tire rotation.
2. Koski Collision: CLS vehicle bumper. The insurance payment has been received.
3. Red's Real Estate: 20 carwash tokens
4. Steiger's credit: Several bills were received and entered with different dates and they didn't balance because of that. The credit was removed at the end of the payables sheet.
5. Zifco Automotive: Tires for the Impala

Additionally, questions were asked regarding the Gogebic County Sheriff's Department bill of \$6,670 (payment of transportation of consumers to inpatient facilities) and the K-Mart bill of

\$2,889.83 (Ms Clemens explained that the February Board meeting was early and the March board meeting is late so there are more purchases reflected in the payables than normal; there was not one large, out of the ordinary, purchase).

Following a complete review of the claims (Agenda items C & R) by the full CMHA Board, it was:

- Moved by Mr. Beninghaus ~ Supported by Mr. Wegmeyer: To approve the payment of the payables of 3-31-09 as presented and as recommended by the CMHA Finance Committee. Motion carried.

The **CMHA Balance Sheet & Financial Report of February 2009** (Agenda item D) was presented to the full Board for review. Jennifer Ahonen provided a summary of this report. It was:

- Moved by Mr. Kangas ~ Supported by Ms Kossow: To approve the CMHA Balance Sheet & Financial Report of February 2009 as presented and as recommended by the CMHA Finance Committee. Motion carried.

The **Audited Financial Statements ~ Required Supplemental Information ~ Supplemental Report September 30, 2008** (Agenda item E) was presented for review. Jennifer Ahonen reviewed these reports. It was:

- φ Moved by Mr. Beninghaus ~ Supported by Ms Swanberg: To approve the Audited Financial Statements ~ Required Supplemental Information ~ Supplemental Report September 30, 2008 as presented and as recommended by the CMHA Finance Committee. Motion carried.

Secretary/Treasurer's Report: It was:

- Moved by Mr. Kangas ~ Supported by Mr. Wegmeyer: To receive and place on file informational Agenda items L, M, N, O, P, Q as presented. Motion carried.

The **Renewal Expense Contract with Pathways CMH** (Agenda item F) (after-hours clinical phone call services) was presented for review. It was:

- Moved by Mr. Kangas ~ Supported by Mr. Beninghaus: To approve the Renewal Expense Contract with Pathways CMH as presented. Motion carried.

The **Renewal Expense Contract with Pathways CMH** (Agenda item G) (joint operating agreement for CPMS-electronic medical record system with PCE) was presented for review. Mr. Minkin explained that the CMHA attorneys and the Pathways' attorneys are discussing wording in the Master Agreement. CMHA is challenging some of the wording presented. It was:

- Moved by Mr. Beninghaus ~ Supported by Ms Kossow: That the joint operating agreement for CPMS-electronic medical record system with PCE between CMHA and Pathways be signed, recognizing that CMHA is signing only "the concept" of the agreement and that a final agreement will be presented at a future date. Motion carried.

The **Renewal Revenue Contract with Pathways CMH** (Agenda item H) (amendment to the Medicaid Subcontracting agreement) was presented for review. It was:

- Moved by Mr. Beninghaus ~ Supported by Mr. Kangas: To approve the Renewal Revenue Contract with Pathways CMH as presented. Motion carried.

The **New Expense Contract with Copper Country CMH** (Agenda item I) (mental health services for out-of-county placement) was presented for review.

- Moved by Mr. Bennetts ~ Supported by Mr. Lynn: To approve the New Expense Contract with Copper Country CMH as presented. Motion carried.

The **New Expense Contract with Teaching Family Homes of Upper Michigan** (Agenda item J) (residential placement for Gogebic County consumer) was presented for review. Mr. Maher noted that Teaching Family Homes is a residential provider. After discussion, it was:

- Moved by Mr. Yelich ~ Supported by Ms Kossow: To approve the New Expense Contract with Teaching Family Homes of Upper Michigan as presented. Motion carried.

The **Reappointment of Recipient Rights Advisory Committee Members** (Agenda item K) was presented for review. It was:

- Moved by Mr. Bennetts ~ Supported by Ms Swanberg: To reappoint Bob Cannon, Colleen Kichak, George Beninghaus, Bob Lynn, Nancy Warren, and Kathy Koivisto to the Recipient Rights Advisory Committee. Motion carried.

Director's Report:

- In April the new director at the Department of Community Health will be contacting all CMHs in Michigan regarding a more active involvement in the Political Action Committee (PAC). A recommendation will be that each Board Member contribute a minimum of \$20 per year and that Director's contribute a minimum of \$100 per year to the PAC. The contributions will be monitored by DCH and will make contributions amounts available to each Board.
- There have been 3 applicants for the Clinical Director's position. Department Directors have discussed and decided to ask Ms Freeborn to continue her contract status until after the ELMER project is complete. ELMER is overwhelming and to ask a new director to take that task on would be extraordinary.
- The Annual Organizational Meeting is next Tuesday at the Elk and Hound; please return your response information to Missy Lane.
- The Department has informed us that the anticipated reduction in GF and Medicaid will not be required this year, in fact, CMHA may see an increase. There is also an anticipated "wage pass through" for the residential employees.
- The presentation by Dr. Onken was being planned for three UP sites. The Silver City site has scheduled the Thursday evening presentation for Board Members and Administrative staff. Friday is intended for CMH staff. The presentation has been moved to Houghton. If board members are interested in attending, please call Missy Lane to coordinate rides and lodging accommodations.
- Question was asked regarding the newspaper ad for office space. Mr. Minkin explained the Drop-In Center ran a "trial run" in the CMHA building for 3 months. The average attendance was 8 people a day. This is a good response. The program is not billable if it is the CMHA building. Usable space is being sought in Ironwood; it is believed that more people will attend if the program is community-based.

Supervisor's Report

Rich Maher

- The lease for the Midland Avenue Home is expiring in September. The building was sold to Iron Range Properties who state they will sell the building to CMHA for \$165,000 or rent with a 5 year lease at \$1,850 per month. Mr. Maher stated the building does not have a basement and has some structural deficiencies. Mr. Maher, Mr. Minkin, and Mr. Heathman have been looking at homes in the Ironwood/Ironwood Township area. Mr. Maher explained that currently in the three residences, both the DD and MI populations are both served. A plan to move people from the Midland Home and blend them with the two group homes in Wakefield would be preferred.

The MI population would be moved to a residence in Ironwood where folks could ride the Blue Bus or walk to town, church, stores, and restaurants. Five homes have been walked through and tomorrow another will be shown. Although the homes have met the qualifications (4 bedrooms, location, etc.), none of them have been acceptable for one reason or another. Mr. Maher suggested that if an acceptable (already constructed) home cannot be found, that property be explored in Ironwood Township (resale value is higher) and a home be constructed. Ms Hautala stated the financing would consist of borrowing money and depreciating the loan anywhere from 25-40 years depending on the structure type. After discussion, it was:

- Moved by Mr. Mr. Yelich ~ Supported by Ms Swanberg: To allow CMHA staff to pursue property suitable for building a residential facility. Motion carried.

Julie Hautala

- Ms Hautala gave a Power Point presentation consisting of data from the 2007-2008 fiscal year regarding populations served by CMHA. The information was also compared to the 2006-2007 fiscal year. The presentation was informative and many questions were asked and answered.

Public Comment (5-minute limit): None

Other Business: Birthday wishes were extended to George Beninghaus, Colleen Kichak, and Rick Minkin. Mr. Thomas reminded members about the meeting next Tuesday at the Elk and Hound and that members give their RSVPs to Missy Lane.

Adjournment: With no further business to come before the full CMHA Board, it was:

- Moved by Mr. Beninghaus ~ Supported by Ms Swanberg: To adjourn the 3-31-09 Regular Meeting of the CMHA Board. Motion carried.

Steve Thomas
Chairman

Bob Lynn
Secretary/Treasurer

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