

**COMMUNITY MENTAL HEALTH AUTHORITY
REGULAR BOARD MEETING**

May 26, 2009

4:30 p.m. (Central)

CMH Board Room ~ Wakefield MI

Board Members Present: Steve Thomas, George Beninghaus, Bob Lynn, Leroy Kangas, Diane Kossow, Colleen Kichak, Don Bennetts, Tom Yelich, David McRae, Val Swanberg, Carrie Braspenick

Board Members Absent: Ken Wegmeyer

Staff Present: Rick Minkin, Jennifer Ahonen, Rich Maher, Ginny Freeborn, Missy Lane, Melanie Golembeski, Larry Heathman

Public Attendance: None

Call to Order: Steve Thomas, Board Chairman, called the meeting to order at 4:30 p.m. with the Pledge of Allegiance.

Roll Call: Members were asked to sign the Roll Call Sheet.

Public Comment on Agenda Items: None

Minutes: The minutes of the 04/28/09 CMHA Regular Board Meeting (Agenda item A) were presented for review. It was:

- Moved by KANGAS~Supported by BENINGHAUS: To approve the minutes from the 04/28/09 CMHA Regular Board Meeting as presented. Motion carried.

Standing Committee Reports:

The minutes of the 04/28/09 CMHA Finance Committee Meeting (Agenda item B) were presented for review. It was:

- Moved by KOSSOW~Supported by KANGAS: To approve the minutes from the 04/28/09 CMHA Finance Committee Meeting as presented. Motion carried.

The minutes of the 05/13/09 CMHA Personnel Committee Meeting (Agenda item C) were presented for review. It was:

- Moved by YELICH~Supported by KOSSOW: To approve the minutes from the 05/13/09 CMHA Personnel Committee Meeting as presented. Motion carried.

Finance Committee Meeting of 05/26/09: The Finance Committee questioned and received clarification on the following claims:

1. Bessemer Auto Co (\$553.58 & \$92.93): Numerous lube/oil/filter changes/rotate & balance tires; sway bar link; cooler leak; wheel bearing/anti-lock breaks
2. CIMA Companies, Inc. (\$460.17): Renewal insurance for volunteers
3. Marquette General Hospital (\$17,268): January/February/March inpatient charges
4. Northpointe Behavioral Healthcare Systems (\$20,215.52): February/March charges for residential placements; inter-county agreement

5. PMIC (\$151.32): 4 nursing and 4 various coding handbooks
6. Range Flour & Feed Store (\$153): Straw/grass for grounds maintenance
7. Strategic Products & Services (\$1,350): Digital phone system upgrade
8. Kool O Matic (\$70): Two thermostat assemblies
9. PC Connection Sales Corp (\$7,263.76): 8 lap tops for ELMER training

Following a complete review of the claims (Agenda items D & J) by the full CMHA Board, it was:

- Moved by BENINGHAUS~Supported by YELICH: To approve the payment of the payables of 05/26/09 as presented and as recommended by the CMHA Finance Committee. Motion carried.

The **CMHA Balance Sheet & Financial Report of April 2009** (Agenda item E) was presented to the full Board for review. Jennifer Ahonen provided a summary of this report. It was:

- Moved by BENINGHAUS~Supported by KANGAS: To approve the CMHA Balance Sheet & Financial Report of April 2009 as presented and as recommended by the CMHA Finance Committee. Motion carried.

Secretary/Treasurer's Report: It was:

- Moved by KANGAS~Supported by YELICH: To receive and place on file informational Agenda items G, H, I as presented. Motion carried.

The **Renewal Expense Contract with CIMA Companies** (Agenda item F) (volunteer insurance) was presented for review. It was:

- φ Moved by BENINGHAUS~Supported by BENNETTS: To approve the Renewal Expense Contract with CIMA Companies as presented. Motion carried.

Director's Report:

- Out of respect, Mr. Minkin requested a moment of silence due to yesterday's passing of Board member Carrie Braspenick's sister. Mr. Minkin thanked Ms. Braspenick for her courage to attend tonight's Board meeting and on behalf of CMHA, extended deepest sympathy and support to her and her family.
- Discussed the State budget, noting that all excess General Fund monies have to be sent to DCH. Based on formulas, this agency has to send \$29,000 in excess GF to DCH; this agency can absorb that cut at this time. Pathways and Ottawa CMH's did not receive a budget cut as they are experiencing serious financial issues already.
- There were discussions at the MACMHB Spring Conference relating to decreasing the number of CMH's to 18 in the State, which is currently the same number of PIHP's. Further discussions with Michael Head, DCH Executive Director, were summarized.

Supervisor's Report

Ginny Freeborn

- Serenity Center is up and running at their new community site in Ironwood. The Center is open three days a week; however, the hours may increase as the need arises.

Rich Maher

- Introduced CMH employee Melanie Golembeski, Employment Technician. Mr. Maher noted that Ms. Golembeski has been with CMH for 13 years and is doing a wonderful job

with Supported Employment. Ms. Golembeski explained her responsibilities as a Job Coach, discussed the Supported Employment program which includes the Mobile Work Crew, community employment, and volunteers. There are currently 26 consumers participating in the Supported Employment program; a few of the community employers include McDonald's, Michigan Summer Youth Program, *Daily Globe*, and Giovanoni's. The Supported Employment program has also been working with the Experienced Works Programs (Older Americans, Community Action, etc.) based in Gwinn.

- Mr. Maher distributed, reviewed, and discussed a memo to the CMHA Board regarding *Midland Avenue Group Home Options*, which are (1) to renew the lease of the Midland Avenue Group Home, (2) purchase the home previously toured in Wakefield, or (3) purchase land in Ironwood and accept one of the two construction bids received to build a new home. The bids include all costs except for lighting fixtures. If option 3 was approved, Ms. Hautala would send letters of interest to local banks for the purpose of comparing loan interest rates. It was noted that options 2 and 3 actually show an approximate annual savings of \$13,980 and \$11,847, respectively, over option 1. After discussing the pros and cons of all options and further detailed questions and answers, it was:
 - Moved by KANGAS~Supported by KOSSOW: To approve Option 3 and to accept the bid from **Snow Country Contracting** at an estimated total cost of construction to build a new home (which includes the purchase of the land) of **\$259,574.50**. Chairman Thomas requested a roll call vote.

Beninghaus	Yes
Bennetts	No
Braspenick	Yes
Kangas	Yes
Kichak	Yes
Kossow	Yes
McRae	Yes
Lynn	Yes
Swanberg	Yes
Yelich	Yes
Wegmeyer	Absent
Thomas	Yes

Motion carried by majority vote.

Public Comment (5-minute limit): Board member Carrie Braspenick thanked CMH for the help and support given to her sister during her 18-year battle with mental illness.

Other Business:

- Birthday wishes were extended to Bob Lynn and Leroy Kangas.
- A Special Board meeting, for the purpose of completing the CEO's evaluation, was scheduled for Tuesday, June 2nd at 4:30 p.m.
- With all the repairs that have been done on the Maintenance truck in the past, Board member Don Bennetts questioned again if a new Maintenance truck should be purchased and if prices were researched for a new truck. A *Summary of Maintenance Truck* document was distributed, showing that the truck expenses from September 30, 2006 – March 31, 2009 were \$11,388.94. Mr. Heathman, Maintenance Coordinator, noted that prices on a new vehicle were not recently researched and that the current truck, although being 12 years old

and having 113,000+ miles, would probably be good for one more year. Mr. Heathman also noted that a *diesel* truck would not necessarily be needed. After discussion, it was:

- Moved by BENNETTS~Supported by YELICH: To get bids from any dealer on ¾ ton and 1 ton trucks, to include plowing capabilities. Motion carried.

Adjournment: With no further business to come before the full CMHA Board, it was:

- Moved by BENINGHAUS~Supported by SWANBERG: To adjourn the 05/26/09 Regular Meeting of the CMHA Board. Motion carried.

Steve Thomas
Chairman

Bob Lynn
Secretary/Treasurer

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