

## COMMUNITY MENTAL HEALTH AUTHORITY

ADMINISTRATIVE POLICY AND PROCEDURES MANUAL				
Chapter Program Quality	Section HIPAA	Chapter 05	Section 03	Subject 17
Subject Sanctions	Authorization		Approved: 04/08/03 Replaces: None	

Reviewed/No Updates: March 2021; March 2022

- I. **PURPOSE:** To establish policy and procedure regarding sanctions for violations of HIPAA policies and procedures.
  
- II. **APPLICATION:** All programs under the authority of Community Mental Health Authority (CMHA) including the members of the CMHA Board.
  
- III. **DEFINITIONS:** None
  
- IV. **POLICY:** CMHA shall protect the confidentiality and integrity of protected health information (PHI) and to provide sanctions for substantiated violations of any HIPAA policies or procedures.
  
- V. **PROCEDURE:** Employees who fail to comply with CMHA’s HIPAA policies and procedures are subject to disciplinary actions in accordance with Policy 01-04-48, Disciplinary Action.
  
- VI. **REFERENCES AND LEGAL AUTHORITY:** 45 CFR Part 164 Section 530 (e) (1)
  
- VII. **EXHIBITS:** None