COMMUNITY MENTAL HEALTH AUTHORITY

ADMINISTRATIVE POLICY AND PROCEDURES MANUAL				
Chapter **Program Quality**	**Section** **Recipient Rights**	**Chapter** **05**	**Section** **01**	**Subject** **19**
Subject **Comprehensive Examinations**	**Authorization**		**Approved: 07/25/95** **Replaces: 06/25/83**	

Updated: October 2024; October 2025

I. PURPOSE: To establish a recipient's right to an initial comprehensive physical, mental, and social examination.

II. APPLICATION: All inpatient and residential services operated either directly or by contract with the Gogebic Community Mental Health Authority (GCMHA) and funded, at least in part, by the Authority and the Michigan Department of Health and Human Services.

III. DEFINITIONS: None

IV. POLICY: In addition to physical inspection, a resident shall receive an initial comprehensive physical, mental and social examination. This examination shall serve as the basis for the development of a resident's individualized plan of service. The comprehensive examination shall be thorough and consistent with professional standards. Additional requirements concerning comprehensive examinations outlined in the Michigan Department of Health and Human Services (MDHHS) Administrative Rule 330.1710 also shall be followed.

V. PROCEDURE:

A. The Community Services Director and the designated case manager of a resident shall ensure that comprehensive examinations are carried out in accordance with MDHHS Administrative Rule 1710.

B. The Community Services Director and the designated case manager of a resident shall ensure that additional procedures are developed as necessary to fulfill the requirements of this policy and Administrative Rule 1710. Any variance from the Rule in procedure, proposed due to the nature of a specific setting, shall be subject to approval by the program director.

VI. REFERENCES AND LEGAL AUTHORITY: Public Act 258 of 1974 (Mental Health Code), 330.1710; Administrative Rules, Michigan Department of Health and Human Services, Administrative Guideline, "CMH Recipient Rights System". IV-I-001-0001, 2-6-86.

VII. EXHIBITS: None